KWAZULU - NATAL GOVERNMENT

PROVINCIAL BURSARY APPLICATION FORM

NAME OF DEPARTMENT TO WHICH APPLICATION IS ADDRESSED:

_____

2016

Please print when completing this form. Mark appropriate blocks with an "X" Failure to	**Submit the completed application form and the relevant attachments as per address**

complete this application form fully and correctly may prejudice the applicant's chances of obtaining a bursary.	**supplied in the advertisement.**

PERSONAL PARTICULARS

FIRST NAMES:_____	
SURNAME: _____	
IDENTITY NUMBER: _____	DATE OF BIRTH:_____
POSTAL ADDRESS: _____ _____	PHYSICAL ADDRESS: _____ _____
TELEPHONE NUMBER: (____)_____	DISTRICT:_____
CELL PHONE NUMBER:_____	LOCAL MUNICIPALITY:_____
ALTERNATE NUMBER:_____	WARD NUMBER:_____
FAX NUMBER:_____	COUNCILLOR:_____
NATIONALITY:_____	MARITAL STATUS: **Single/Married/Divorced/Widowed**
GENDER: **Male/female**	DISABILITY: **YES/NO**_____
RACE: **Black/Coloured/Indian/ White**	Are you currently employed? **YES/NO** If yes, please elaborate_____ _____
Have you ever been convicted of a criminal offence, dismissed from employment or requested to resign? **YES/NO** **If the answer is yes please furnish full details on a separate sheet of paper.**	Did you consult a vocational counsellor regarding your choice of study? **YES/NO**
Have you previously received a Public Service Bursary? **YES/NO** If yes – until which year? _____	
Are/were you in possession of another bursary/scholarship/financial aid? **YES/NO**	

If the answer is yes please indicate the name of the donor:

_____

Obligations attached to bursary/scholarship/financial aid:

_____

Have all the obligations been fulfilled? **YES/NO**

Name of the degree or diploma which you are applying for:

_____

What will the major subjects be for the degree or diploma?

_____

Number of years you intend studying for:

_____

Name of tertiary institution you intend studying at:

_____

Provisional acceptance from the tertiary institution at which you intend studying

Received or Not Received:_____

QUALIFICATIONS

Highest standard passed: _____	Name of school attended: _____ Town/city: _____

UNIVERSITY AND/OR OTHER POST SCHOOL TRAINING/STUDIES

Are you presently enrolled at a tertiary institution/college? **YES/NO**	Name of institution/college: _____
List the subjects passed thus far: _____	Address of institution/college: _____

_____ _____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____ _____
Current year of study: _____	Name of degree/diploma: _____ _____
What is the remaining duration of your current studies as prescribed by the tertiary institution? _____ _____	List the subjects that still need to be completed to obtain the relevant qualification: _____ _____ _____ _____ _____ _____ _____
Please indicate the year you started studying for the current course of studies: _____	Have you ever failed any year of study? **YES/NO** Which year? _____
Have you rewritten the examination/s for the subject/s failed? If yes, please indicate the date of the examination: _____ _____	Student number at current institution: _____
Please indicate the annual gross income of your parent or legal guardian should you be dependent on them during the course of your intended studies (please tick the relevant option): Single parent/guardian LESS THAN R60 000 per annum Combined both spouses LESS THAN R120 000 per annum	
Full name of parent/legal guardian (if applicable): _____	

Contact details of parent/legal guardian:

Tel Number:_____ Cell phone number:_____

Address of parent/legal guardian:

_____

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Employer of parent/legal guardian: _____

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Address of employer of parent/legal guardian:

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REVIEW, SUSPENSION AND EXTENSION

The Provincial Administration reserves the right, at any time and on any terms or conditions to:

a) review the continuation of the bursary; or

b) suspend the bursary; or

c) having suspended the bursary, reinstate the bursary; or

d) extend the period of the bursary.

DECLARATION

I understand that this application for a bursary is not a loan and declare that the above particulars are complete and correct.

_____ _____

SIGNATURE OF APPLICANT **DATE**

_____ _____

WITNESS **DATE**

_____ _____

WITNESS **DATE**

SIGNATURE OF PARENT/LEGAL GUARDIAN_____

DATE: _____

_____ _____

WITNESS **DATE**

_____ _____

WITNESS **DATE**

RECOMMENDATION BY: _____

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NAME **SIGNATURE**

DATE: _____

RECOMMENDATION BY HRD/ BURSARY COMMITTEE

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NAME OF CHAIRPERSON **SIGNATURE**

DATE: _____

APPROVED/NOT APPROVED

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DIRECTOR-GENERAL **SIGNATURE**

DATE: _____

REQUIREMENTS

Please provide the following with the Bursary Application Form:

1) **An originally certified copy of an official statement of results as well as official proof of bachelor's certificate (matriculation exemption) if it is a requirement for the course of study you intend following.**

2) **An originally certified copy of your official study record showing marks, symbols, percentages obtained in all examinations written (including the matriculation examination).**

3) **An originally certified copy of your identity document.**

4) **Copy of the admission requirements from the academic institution for the intended course of study if you have not already been accepted.**

5) **Copy of the curriculum (indicating the number of years of study, number of modules/subjects to be taken) from the academic institution for the intended course of study.**

6) **Study plan indicating how the course will be completed over the stipulated bursary period.**

7) **Printout from the academic institution of the tuition fees that will be required.**

8) **Income and expenditure statement of parent/legal guardian. (Proof of income must be provided) or a letter from the Department of Labour or an affidavit from parent/s stating that they are unemployed.**

9) **Originally certified death certificate/s of parent/s.**

10) **Letter of motivation (explain why you believe you are deserving of a bursary outlining your circumstances).**