



## KWAZULU-NATAL PROVINCE

PUBLIC WORKS  
REPUBLIC OF SOUTH AFRICA

BID NO	: ZNT 03086 W
Description	: Appointment of a Private Conveyancer to finalize the rectification transfer of ownership for Erf 83 Cato Manor from the Department of Human Settlement to Provincial Government of KwaZulu – Natal.
Advert date	: 05 February 2025
Closing Date	: 11 February 2025
Time	: 11h00
Documents available for collection from	: Department of Public Works: eThekweni Regional Office: 455A King Cetshwayo Highway, Mayville– Basement Tender Office (helpdesk), <b>during working hours (08h00 to 15h45)</b>
At no Cost documents to the	: The complete bid document can be downloaded from The e-Tender Portal and the Departmental website at
Cost of tender document	: Nil

**Compulsory Pre-Tender Briefing Meeting/ Bid Clarification Meeting: N/A**

**NB. Completed bid documents are only to be deposited in the Tender box no.8 at 455A King Cetshwayo Highway, Mayville 4091**

**Tender Validity: 120 days**

**Contract Period: N/A**

**Enquiries relating to the bid document may be directed to**

**Tel: 066 535 7932 email: [thobeka.mncanyana@kznworks.gov.za](mailto:thobeka.mncanyana@kznworks.gov.za)**

**All technical enquiries may be directed to**

**Tel: 072 0111887 email: [zinhle.biyela@kznworks.gov.za](mailto:zinhle.biyela@kznworks.gov.za)**

**Conditions of Tender:**

**Prequalifying Criteria**

**Phase 1: Administrative compliance**

**Correctness of bid documents**

**Compliance with bid regulations (registration with CSD and other prescripts requirements)**

**Failure to meet the above prequalification will lead to immediate disqualification**

**Phase 2:**

Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Whether the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system).

**MANDATORY REQUIREMENTS:** Failure to submit any of the following will lead to immediate disqualification of the tender.

<b>MANDATORY REQUIREMENTS</b>	<b>COMPLY (YES / NO)</b>
<p><b>1. The registered land surveyor is requested to provide quotation in respect of land indicating the following:</b></p> <ul style="list-style-type: none"><li>• Professional Conveyancer must have more than (5) years' post registration experience on conveyancing work.</li><li>• Traceable references in a form of a schedule and supportive documents ie award letter, purchase order.</li><li>• Certified copies of qualification(s) obtained in the relevant discipline.</li><li>• Firm to demonstrate experience in executing three (3) or more Conveyancing projects in within the last five (5) years.</li></ul>	

**BIDDERS TO NOTE**

1. Requirement of sealing, addressing, delivering and assessment of the tender are contained in the tender document.
2. The Department will conduct a detailed risk assessment prior to the award of the bid.
3. Only bidders registered on Central Suppliers Database and member of South African council for the property conveyancer profession will be considered.
4. The department reserves a right not to award the lowest bidder.
5. In addition, the department will conduct a detailed risk assessment prior to the award of the quotation.
6. Submission of a PDF copy of the completed quotation document together with all the supporting tender documents must be submitted on the close of tender.
7. Late submissions will not be accepted.
8. Faxed or emailed bids are not accepted.
9. Only bidders registered on the Central Suppliers Database (CSD) are eligible to submit quotations.
10. Closing Date: **11 February 2025 at 11:00 am**
11. Technical enquiries may be directed to: Mrs. Z Biyela, : Tel:072 011 1887 email: [zinhle.biyela@kznworks.gov.za](mailto:zinhle.biyela@kznworks.gov.za)
12. Administrative enquiries relating to the quotation document may be directed to: Mrs .T. Mcanyana. Tell: 066 535 7932: email: [thobeka.mncanyana@kznworks.gov.za](mailto:thobeka.mncanyana@kznworks.gov.za)

13. Closing Venue: Box 08, eThekweni Regional Office ,455A King Cetshwayo Highway, Mayville 4091(Basement).
14. Documents are available from KZN Department of Public Works: eThekweni Regional Office: Basement Tender Office) 455A King Cetshwayo Highway from Monday to Friday during working hours 08h00 to 15h45 or via Departmental website:www.kznworks.gov.za under the section: Tender Bids and Quotations.
15. The 80/20 point system is applicable for this bid with the following Specific Goal Requirements and documentary proof as per the bid document must be provided for claiming of points for specific goals :

<b>Price</b>		<b>80 Points</b>
<b>Specific goals: Total Points</b>	<b>Documents Required</b>	<b>20 Points</b>
<b>“Exempted Micro-Enterprise (EME’s)</b>  Documentary Proof Required: 1) Sworn Affidavit; signed and dated by Commissioner of Oaths"	1) Sworn Affidavit; signed and dated by Commissioner of Oaths"	20 Points