



public works

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Public Works
PROVINCE OF KWAZULU-NATAL

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BID CLARIFICATION QUERIES FOR BIDS ADVERTISED FOR MIDLANDS REGIONAL OFFICE

NATURE OF PROJECTS: Hire of Office Accommodation

DATE ADVERTISED: 04 September 2020

CLOSING DATE: 06 October 2020

BID NUMBER	ENQUIRY	ANSWER
ZNT 5976 W Dept. Sport and Recreation Newcastle	1. I would like to know if payment needs to be made for the tender documents for Community Safety as well as Sports and Recreation tenders in Newcastle. Kindly advise.	Kindly note that payment is only required if the bidder will be collecting the documents from our offices, however if they have downloaded the documents there is no need for payment
	2. Has arrangement with Newcastle Municipality been made for us to obtain letters referred to in A1 (page 7) and B4 (page 9)	A diagram showing location of a building will suffice. This can be extracted from google earth and prepared by architect/surveyor/ competent person within the field of built environment to show all relevant information. This can be confirmed by a SAPOA Certificate accompanied by a report issued by a competent person in the built environment profession.
	3. Is it necessary for the plan referred to in A2 (page 7) and A4/A5 (page 8) to be signed off by the architect? As plans	This a bid requirement which is associated with professional liability and expertise. Drawings must be signed by a SACAP Professional Architect who confirms that the building complies with all required building standards, regulations, bylaws, laws and is safe for public use. The risk associated with this requirements means that a fully competent person must take liability and assure the Department that all associated risks have been dealt with sufficiently.

	are draft, can they be signed off by draftsman or director?	
	4. Can the reports referred to in B1 (page 8) and proposal referred to in B2 (page 9) – Technical & Environmental and section 17 be submitted only by the shortlisted bidders?	During previous years, this was the approach, however the process left many bids unresolved as bidders did not respond to additional request from reports while some cited that the bid document never mentioned any other requirements for additional reports. Unfortunately a bid document without the required reports will be considered incomplete and non-responsive. All documents must be provided as requested to enable allocation of points. For documents not provided, bidders will be scored zero points.
	5. Section 16 – will you accept a notarised lease instead of a title deed(s)?	Yes the notarised lease can be used
ZNT5979 W Dept. Sport and Recreation Ladysmith	No enquires forwarded	
ZNT6006 W Dept of Community Safety and Liaison Dundee	No enquires forwarded	
ZNT6007 W Dept of Community Safety and Liaison Newcastle	1. I would like to know if payment needs to be made for the tender documents for Community Safety as well as Sports and Recreation tenders in Newcastle. Kindly advise.	Kindly note that payment is only required if the bidder will be collecting the documents from our offices, however if they have downloaded the documents there is no need for payment
	2. Same queries asked for bid number ZNT5976 W	Same responses with ZNT 5976 W
ZNT6009 W Dept. of Human Settlement Ladysmith	No enquiries forwarded	