

## **OFFICE OF THE REGIONAL DIRECTOR: ETHEKWINI REGION**

### **Main Functions:**

- ✓ Effective management of infrastructure delivery in the region
- ✓ Effective management of state property in the region
- ✓ Effective management of resources within the region
- ✓ Ensuring Job Creation in the region
- ✓ The effective management of Operation Sukuma Sakhe in the region

**Regional Director: Mr G Blose**

**Tel: 031 203 2210**

**Fax: 031 261 5044**

**Cell: 082 782 4267**

**E-mail: [Gabriel.blose@kznworks.gov.za](mailto:Gabriel.blose@kznworks.gov.za)**

**PA: Regional Director**

**Ms. P Roux**

**Tel: 031 203 2209**

**Fax: 031 261 5044**

**Cell: 073 152 3426**

**E-mail: [PA.Ethekwini@kznworks.gov.za](mailto:PA.Ethekwini@kznworks.gov.za)**

## **Human Resource Management (HRM)**

### **Main Functions and Services**

- ✓ Manage and facilitate Human Resource Management Services
- ✓ Manage administrative support services
- ✓ Provide advice and guidance to relevant stakeholders
- ✓ Manage Strategic Planning for HRM and administration
- ✓ Manage the implementation of policies relating to HRM and General Administration

**Deputy Director: Human Resource Management**

**Mrs Z.M. Mdunge**

**Tel: 031 203 2143**

**Fax: 0865049208**

**Cell: 073 190 9633**

**E-mail: [zuziwe.mdunge@kznworks.gov.za](mailto:zuziwe.mdunge@kznworks.gov.za)**

## **Construction Programme Management**

### **Main Functions and Services:**

- ✓ Effective Management of Programmes (Various Projects)
- ✓ Effective Stakeholder Management
- ✓ Effective Management of WIMS

**Deputy Director: Construction Programme Management**

**Ms. N Njapha**

**Tel: 031 203 2211**

**Fax: 031 203 2205**

**Cell: 083 8432429**

E-mail: [Nosipho.njapha@kznworks.gov.za](mailto:Nosipho.njapha@kznworks.gov.za)

### **Financial Administration**

#### **Main Functions and Services:**

- ✓ Management of budget
- ✓ Management of Expenditure and Voucher control
- ✓ Management of Loss Control
- ✓ Management of Risk

#### **Deputy Director: Financial Administration**

**Mrs N.S. Phakathi**

**Tel: 031 203 2185**

**Fax: 031 203 2230**

**Cell: 082 344 9003**

**E-mail: [Siyabonga.phakathi@kznworks.gov.za](mailto:Siyabonga.phakathi@kznworks.gov.za)**

### **Professional Services**

#### **Main Functions of Professional Service:**

- ✓ Assists other Departmental Disciplines in Architectural, Quantity Surveying and Engineering matters.
- ✓ Provides support to Project Managers about contracts and contract administration of projects.
- ✓ Facilitate delivery of Infrastructure on behalf of the Departmental clients such as Department of Education, the Department of Health and other departments.

#### **Deputy Director: Professional Services**

**Mr R Du Preez**

**Tel: 031 203 2113**

**Fax: 031 203 2394**

**Cell: 083 381 5804**

**E-mail address: [roanne.dupreez@kznworks.gov.za](mailto:roanne.dupreez@kznworks.gov.za)**

### **Supply Chain Management**

#### **Main Function and Services**

- ✓ Manage and Co-Ordinate Pre-Bid and Adjudication Services
- ✓ Manage and Co-Ordinate Post-Bid Service
- ✓ Render Provisioning and Movable Asset Management Services
- ✓ Render Demand Management Services
- ✓ Render logistical arrangements Services
- ✓ Management of Resources of the Component

#### **Deputy Director: Supply Chain Management (SCM)**

**Mr N Miya**

**Tel: 031 203 2231**

**Fax: 031 261 5044**

**Cell: 083 426 5490**

**e-mail address: [Njabulo.Miya@kznworks.gov.za](mailto:Njabulo.Miya@kznworks.gov.za)**

## **Immovable Asset Management**

### **Main Functions and Services**

- ✓ Process the Acquisition and Disposal of property
- ✓ Process the hiring and letting of properties
- ✓ Conduct the payment of Municipal Accounts
- ✓ Update and manage the fixed asset register
- ✓ Development of the User Asset Management Plan.

#### **Deputy Director: Immovable Asset Management**

**Mr V.A. Phewa**

**Tel; 031 203 2247**

**Fax: 031 21 5044**

**Cell: 082 828 1975**

**e-mail: [velaphi.phewa@kznworks.gov.za](mailto:velaphi.phewa@kznworks.gov.za)**

## **Employee Health and Wellness Programme (EHWP)**

### **Main Functions and Services**

- ✓ Coordinate the implementation of Employee Health and Wellness Special programmes.
- ✓ Co-ordinate physical activities in the work place.
- ✓ Co-ordinate, organise and conduct programme promotion, awareness and training
- ✓ Render counselling and referral services to employees with emotional, physical, financial, social and health problems.
- ✓ Co-ordinate the implementation of Employee Health and Wellness policies.

#### **EHW Practitioner**

**Ms N.D. Mathonsi**

**Tel: 031 203 2399**

**Fax: 031 261 6066**

**Cell: 078 972 5459**

**E-mail address: [Mathonsi.nandipha@kznworks.gov.za](mailto:Mathonsi.nandipha@kznworks.gov.za)**

## **Construction Safety**

### **Main Functions and Services**

- ✓ Conduct Health and Safety Inspections to the State building on pre-construction, under construction and hired buildings to ensure compliance.
- ✓ Conduct Health and Safety trainings to the Construction SMME's to make awareness on health and safety compliance to mitigate injuries and fatalities on construction.
- ✓ Advise the Department, Client Departments and Professional Team in terms of Health and Safety matters.
- ✓ Design Health and Safety specifications for projects for health and safety conformance to those projects.
- ✓ Attend Site meetings to render health and safety advice and opinions.
- ✓ Attend to employee Safety issues in the Region.

#### **Assistant Director: Construction Safety**

**Mr. M.K. Shandu**

**Tel: 031 203 2363**

**Fax: 031 203 2296**

**Cell: 083 393 0074**

**E-mail: [Madoda.shandu@kznworks.gov.za](mailto:Madoda.shandu@kznworks.gov.za)**

### **EPWP & Special Projects**

#### **Main Functions and Services:**

- ✓ Help unemployed people (especially youth, women and people living with disabilities) through skills programmes and work experience.
- ✓ Ensure that unemployed people receive an allowance for any work they have completed as part of the EPWP.
- ✓ Enhance EPWP participants' chances of finding sustainable jobs or starting their own businesses through making sure that they receive training during their period on the construction site
- ✓ Manage the National Youth Service (NYS) Programme in the Region which is a programme aimed to provide long-term and effective ways of reconstructing South African society by developing the abilities of young people through service and learning.

**Deputy Director: EPWP & Special Projects**

**Ms N Lembethe**

**Tel: 031 203 2388**

**Fax: 031 203 2296**

**Cell: 072 457 9139**

**E-mail address: [nomcebo.mnguni@kznworks.gov.za](mailto:nomcebo.mnguni@kznworks.gov.za)**

### **ILembe District Office**

#### **Main Functions and Services**

- ✓ To manage and co-ordinate all activities of the District
- ✓ To exercise control over District Program 3 budget, Expenditure and Revenue with the exception of Major Projects
- ✓ Monitor and apply effective Contract Administration throughout the District
- ✓ Guidance and advice to Client Departments, Regional and Senior Management, In house/ Private Professional Staff
- ✓ Human resource management and Human resource development

**District Director: Ms T Khanyile**

**Tel: 033 260 3800**

**Fax: 032 481 2935**

**Cell: 062 203 8599**

**E-mail: [thabi.khanyile@kznworks.gov.za](mailto:thabi.khanyile@kznworks.gov.za)**

### **eThekwini District Office**

#### **Main Functions and Services**

- ✓ To manage and co-ordinate all activities of the District
- ✓ To exercise control over District Program 3 budget, Expenditure and Revenue with the exception of Major Projects
- ✓ Monitor and apply effective Contract Administration throughout the District

- ✓ Guidance and advice to Client Departments, Regional and Senior Management, In house/ Private Professional Staff
- ✓ Human resource management and Human resource development

**District Director: eThekweni District Office**

**Mr N.M. Sibisi**

**Tel: 031 273 1701**

**Fax: 031 261 6066**

**Cell: 072 150 2821**

**E-mail: [nhlakanipho.sibisi@kznworks.gov.za](mailto:nhlakanipho.sibisi@kznworks.gov.za)**